



Portal Website *for* Contractor

Electronic Document Management System (EDMS)



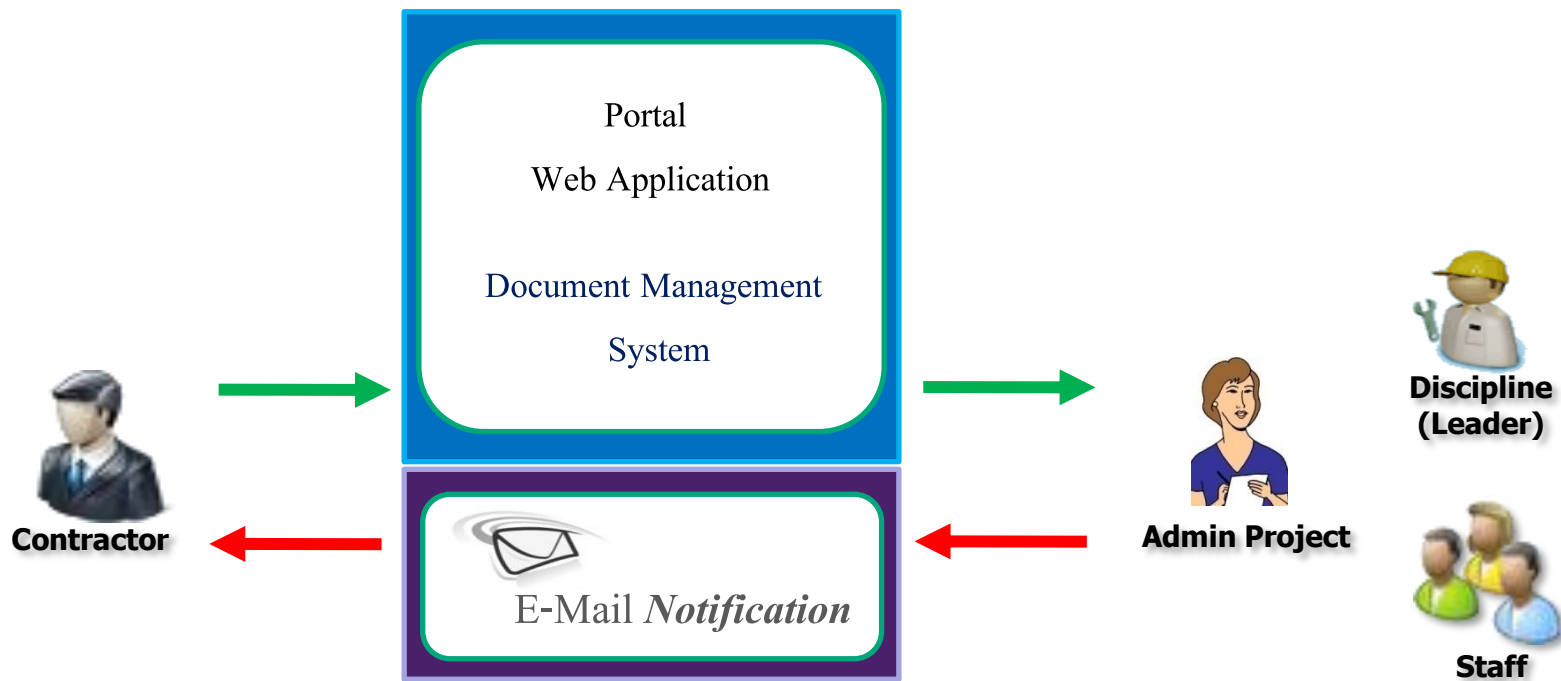
Agenda

Session 1 Overview : Portal Web Application

Session 2 Workshop

Overview : Portal Web Application

- ✓ Re-Check and Confirm Attachment
- ✓ Reduce E-mail Size



Easy-Step to *Submit* Documents

1. Prepare the documents

- Correspondence (Letter/Transmittal)
- Attachment (Drawing/Other Enclosure)
- In case : Drawing attachment, Excel file-list is required.*

The **file-name** of the documents shall be applied as the **commitment format**.

2. Login and Upload Documents

URL = <https://edmpeds.egat.co.th>

Project Code = eds

Electronic Document Management for Power Plant Project

EGAT
Power for Thai Happiness

User name

Password

Login Cancel

Contractor

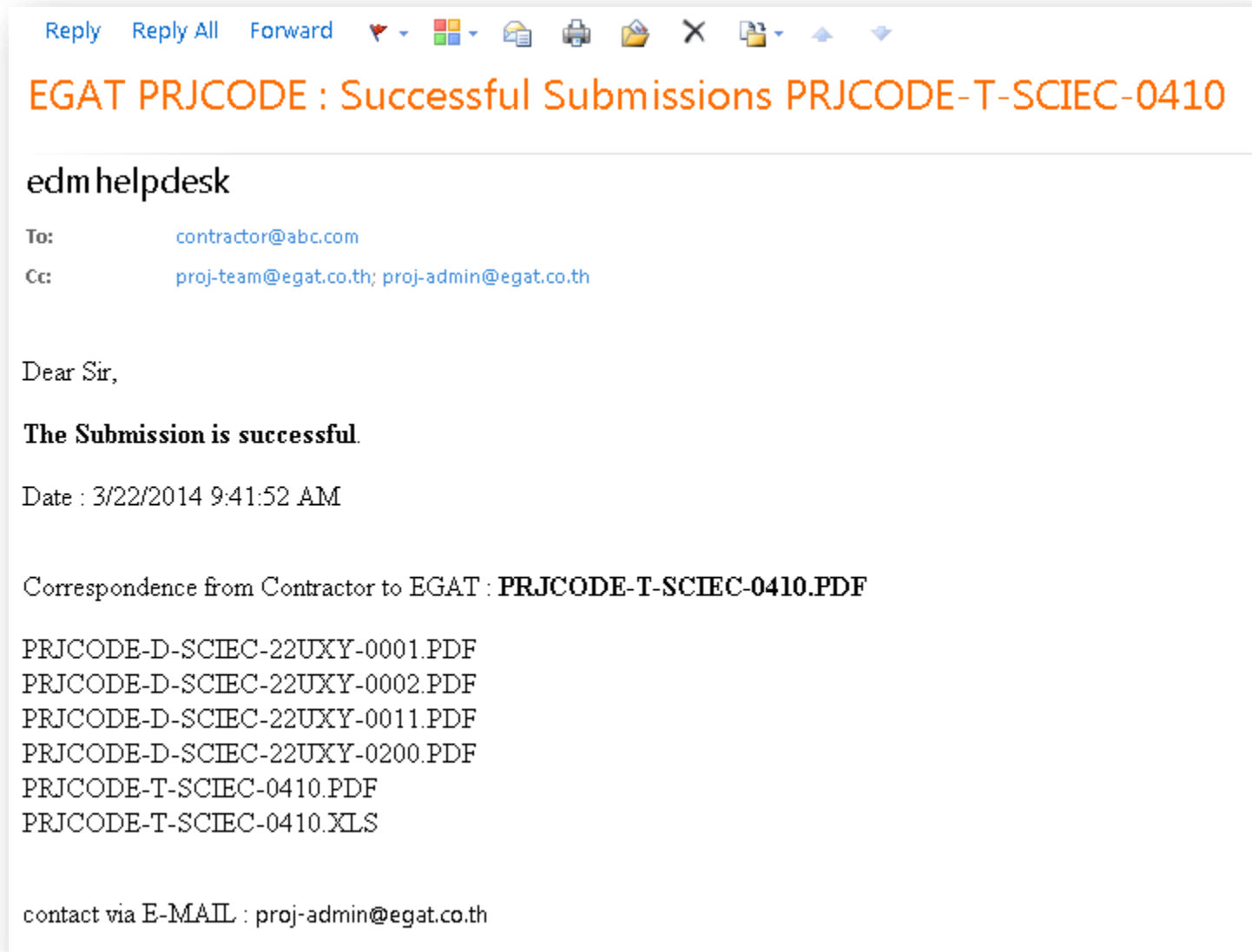
Send Document to EGAT










3. Get an E-Mail notification



Subject = EGAT **EDS** : Successful Submission

Example : Email Notification



Reply Reply All Forward         

EGAT PRJCODE : Successful Submissions PRJCODE-T-SCIEC-0410

edm helpdesk

To: contractor@abc.com

Cc: proj-team@egat.co.th; proj-admin@egat.co.th

Dear Sir,

The Submission is successful.

Date : 3/22/2014 9:41:52 AM

Correspondence from Contractor to EGAT : **PRJCODE-T-SCIEC-0410.PDF**

PRJCODE-D-SCIEC-22UXY-0001.PDF
PRJCODE-D-SCIEC-22UXY-0002.PDF
PRJCODE-D-SCIEC-22UXY-0011.PDF
PRJCODE-D-SCIEC-22UXY-0200.PDF
PRJCODE-T-SCIEC-0410.PDF
PRJCODE-T-SCIEC-0410.XLS

contact via E-MAIL : proj-admin@egat.co.th

Email Notification from EGAT Reply

1. Get an E-Mail



Email with Link



Subject = EGAT : **EDS** [Correspondence Number] Reply ...

Project Code : **EDS**

2. Click Link to Download Documents

To: 'contractor@abc.com'
Cc: 'proj-team@egat.co.th'; 'proj-admin@egat.co.th'
Subject: RE: EGAT : PROJECTCODE-T-ECK-0253 Reply PROJECTCODE-T-ASEK-0169(Set Point Lists)

Dear Sirs,

EGAT had submitted the following document(s) to you.
Date : 3/21/2014 3:30:54 PM

Correspondence from EGAT to Contractor : **PROJCODE-T-ECK-0253.PDF**
Set Point Lists
[PROJCODE-T-ECK-0253.pdf](#)
[PROJCODE-TI-ASEK-2521 - SET POINT LIST FEEDWATER STORAGE AND DEAERATION PDF](#)
[PROJCODE-TI-ASEK-2521 - SET POINT LIST FEEDWATER STORAGE AND DEAERATION IN EXCEL XLS](#)
[PROJCODE-TI-ASEK-2522 - SET POINT LIST FEEDWATER PREHEATING PUMP SYSTEM.PDF](#)
[PROJCODE-TI-ASEK-2522 - SET POINT LIST FEEDWATER PREHEATING PUMP SYSTEM IN EXCEL XLS](#)
[PROJCODE-TI-ASEK-2523 - SET POINT LIST HPIP FEEDWATER PUMP SYSTEM.PDF](#)
[PROJCODE-TI-ASEK-2523 - SET POINT LIST HPIP FEEDWATER PUMP SYSTEM IN EXCEL XLS](#)

The document(s) are available for download 30 days from submission date, Please download within this period.

Login to the portal website to download the documents

Menu : Download

EGAT
Power for Thai Happiness

EDM for Power Plant Project

Welcome Contractor Name / Project : Project Name Logout

Contractor
Send Document to EGAT

Project Document
Download

Download Document

Search Criteria

Documents submitted by : Contractor ▾

Submit-Date : Today ▾

Search by Correspondence ▾

Search by Correspondence
Search by Subject/Title
Search by Description

Search Clear Export

Fill in "Keyword" textbox with the summary about the correspondence

How to Use



Welcome

Project :


Logout



- Contractor
- Send Document to EGAT
- Project Document
- Download

1 Login to Portal Website

Electronic Document Management for Power Plant Project



User name

Password

Login Cancel

URL = <https://edmpeds.egat.co.th>

Project Code : **EDS**

Send Document to EGAT

Date : October 06,2017

2 Select Type : Letter or Transmittal

3 Browse Files

- Correspondence
- Attachment
- [Browse Excel file Drawing List]
- Drawing

4 Input Criteria

Subject/Title*

5 Contact Information

CC Contract No. W100295-2387-12/2555-MMRP1

ALSTOM Power System

Tel -

Fax -

Upload

Fill in "Subject/Title" text box with the summary about the correspondence.

Click "Upload" and "Submit"



File Name Format

The commitment file-name format will be setup in the application.

Example

- Correspondence (**Letter**) : **EDS-L-SE-A-0001**
- Correspondence (**Transmittal**) : **EDS-T-SE-M-001**
- Attachment (**Drawing**) : **EDS-D-C-0001**
- Attachment (**Technical Information**) : **EDS-TI-M-0001**

Project Code	Type	Sender	Receiver	Discipline	Running Number
EDS (Smart Factory - EGAT Diamond Service)	L = Letter T = Transmittal D = Drawing TI = Technical Information	S = Smart Infranet Company (SIC)	E = EGAT	A = Project Administration C = Civil M = Mechanical E = Electrical K = Control & Instrumentation Q = Quality Control	NNNN = 0001-9999

Download Excel Template and User Manual

Click icon  for download the Excel file template.

Click icon  for download User Manual.

Example : Excel Template

Drawings/Technical Number	Description/Title	Revision	Type
EDS-D-C-NNNN	xx	1	For Review
EDS-D-C-NNNN	xx	1	For Review For Information
EDS-TI-C-NNNN	xx	1	Final As-Built



Submit Documents

Examples of *Invalid Case*

Example : Invalid File Name Format

Notice : Please re-check filename format

The screenshot displays the EGAT web portal interface. At the top left is the EGAT logo with the tagline "Power for Thai Happiness". The main header area includes the text "Mae Moh Power Plant Project" and "Mae Moh Power Plant Units 4-7 Replacement Project Logout". A navigation menu on the left contains "Contractor", "Send Document to EGAT", "Project Document", and "Download". The main content area is titled "Send Document to EGAT" and includes a date "Date : October 06,2017". Below this is a "General Information" section with the following details: Project: Mae Moh Power Plant Units 4-7 Replacement Project; The Consortium of: The Consortium consisting of ALSTOM Power Systems SA, ALSTOM (Thailand) Ltd. and Marubeni Corporation; ATTN: .; Correspondence Type: Letter Transmittal. A "Transmittal" section follows, containing a "Formal Transmittal sheet" with a PDF icon and the text "TRANSMITTAL". Below this is a "Choose File" button with the text "No file chosen" and a red error message: "Please re-check file-name format !!". Underneath is a "Lists of Drawing/Technical Information" section with an "Attach File" sub-section. This section has two steps: "Step 1 : File Transmittal(Excel)" with a "Choose File" button and "No file chosen" text, and "Step 2 : File Drawings" with a "Choose Files" button and "No file chosen" text. There is also an "Add Files" button at the bottom of the attach file section. A small dialog box is overlaid on the top right, with the text "edmpmmp1.egat.co.th says: Please re-check file-name format !!" and an "OK" button.

Example : Invalid File Name Format

Notice : [Filename is invalid format]

EGAT
Power for Thai Happiness

EDM for Power Plant Project

Welcome Black & Veatch (Thailand) Ltd. / Project : Bang Pakong Combined Cycle (Units 1-2 Replacement) Project [Logout](#)

[Letter Transmittal](#)

Contractor

- Send Document to EGAT
- Project Document**
- Download

Send Document to EGAT Date : October 19, 2017

General Information

Project : Bang Pakong Combined Cycle (Units 1-2 Replacement) Project
The Consortium of : The Consortium
ATTN. :
Correspondence Type : Letter **Transmittal**

Transmittal

Formal Transmittal sheet

TRANSMITTAL
 No file chosen **BPRP1-T-BVTEC-9999.PDF**

Lists of Drawing/Technical Information

Attach File

Step 1 : File Transmittal(Excel)

No file chosen **BPRP1-T-BVTEC-9999**

Step 2 : File Drawings

No file chosen

Item	Drawings/Technical Number	Description/Title	Revision	Type	Attachment
1	BPRP1-TI-BVTEC-7444	Technical Information for Multimedia Filter	1	For Information	BPRP1-TI-BVTEC-7444.PDF
2	BPRP1-TI-BVTEZ-7445 [Filename is invalid format]	Technical Information for Multimedia Filter 2	1	For Information	

Example : Invalid File Name Format

Notice : Please browse the total correct file-name attachment



The screenshot displays the EGAT web portal interface for the 'EDM for Power Plant Project'. The page title is 'EDM for Power Plant Project' and the user is identified as 'Welcome Marubeni Corporation / Project : Mae Moh Power Plant Units 4-7 Replacement Project'. The date is 'January 08, 2018'. The main heading is 'Send Document to EGAT'. A modal dialog box is overlaid on the form, displaying the message: 'Please browse the total correct file-name attachment.' with an 'OK' button. The form contains several sections: 'General Information' with fields for Project, The Consor, ATTN, and Corresponden; 'Transmittal' section with a 'Formal Transmittal sheet' and a 'TRANSMITTAL' PDF icon, a 'Browse...' button, and the text 'No file selected.' and 'MMRP1-T-MCEM-9999.PDF'; and 'Attach File' section with 'Step 1 : File Transmittal(Excel)' and 'Step 2 : File Drawings', each with a 'Browse...' button and the text 'No file selected.', and an 'Add Files' button at the bottom.

Example : Length of Correspondence File Name

Notice : The maximum length of a Correspondence file name is 30 characters.

EDM for Power Plant Project

Welcome Project Logout

Letter Transmittal  

Contractor

Send Document to EGAT

Project Document

Download

Send Document to EGAT Date : October 06, 2017

General Information

Project


The Consortium of

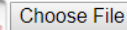
ATTN.

Correspondence Type Letter Transmittal

Transmittal

Formal Transmittal sheet

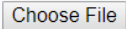

 **TRANSMITTAL**

 No file chosen The maximum length of a correspondence file name is 30 characters. Please fill in the detail of the correspondence in "Description" text box.

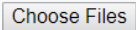

Lists of Drawing/Technical Information


Attach File

Step 1 : File Transmittal(Excel)

 No file chosen 

Step 2 : File Drawings

 No file chosen 



Input Criteria

Subject/Title*

Contact Information

Example : Length of Drawings File Name

Notice : The maximum length of a Drawing file name is 30 characters.

Step 1 : File Transmittal(Excel) The maximum length of a Drawing file name is 30 characters.

Step 2 : File Drawings

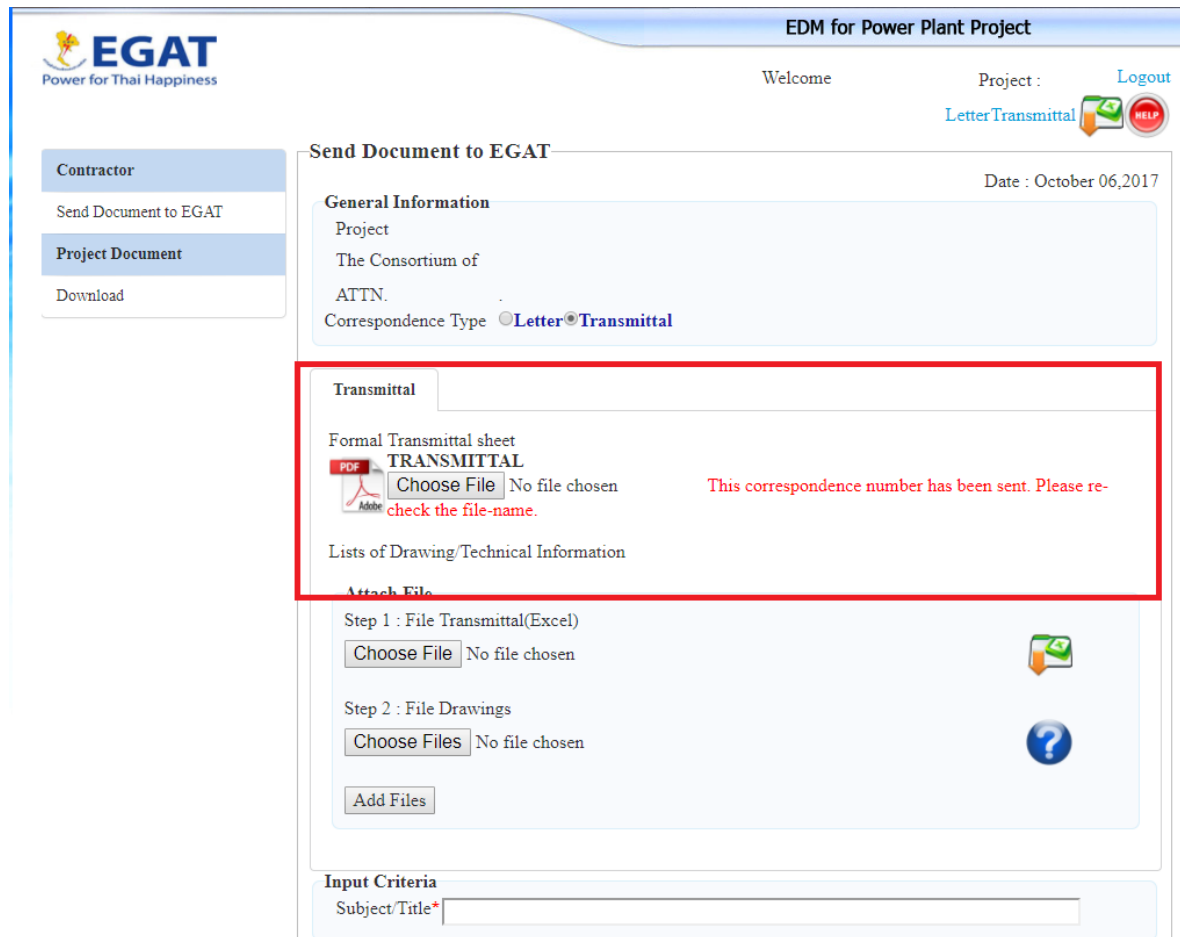
Open

File Name: MMRP1-T-ASEC-8888.xls



Drawings/Technical Number	
SBRP1-D-SAEK-00ABC-00501	Technical I
SBRP1-D-SAEK-00ABC-00501254651	Technical I

Example : Duplicate file name of the correspondence

Notice : This Correspondence (Letter/Transmittal) number has been sent.
Please re-check the file-name.




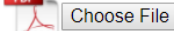

EDM for Power Plant Project

Welcome Project : Logout
Letter Transmittal  

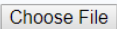

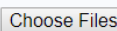


Contractor
Send Document to EGAT
Project Document
Download

Send Document to EGAT Date : October 06, 2017

General Information
Project
The Consortium of
ATTN.
Correspondence Type Letter Transmittal

Transmittal
Formal Transmittal sheet
 **TRANSMITTAL**
 No file chosen
 **check the file-name.** This correspondence number has been sent. Please re-


Lists of Drawing/Technical Information

Attach File
Step 1 : File Transmittal(Excel)
 No file chosen 
Step 2 : File Drawings
 No file chosen 


Input Criteria
Subject/Title*

Example : Can not resubmit the not yet reply drawings



Notice : ["Please wait for EGAT-Reply"]



Power for Thai Happiness

EDM for Power Plant Project

Welcome Project : Logout

Letter Transmittal  

Contractor

- Send Document to EGAT
- Project Document**
- Download

Send Document to EGAT


Date : October 06,2017


General Information

Project
The Consortium of
ATTN.
Correspondence Type Letter Transmittal

Transmittal

Formal Transmittal sheet


 **TRANSMITTAL**

 No file chosen [MMRP1-T-ASEB-9988.PDF](#)


Lists of Drawing/Technical Information

Attach File

Step 1 : File Transmittal(Excel)

No file chosen [MMRP1-T-ASEB-9988](#) 

Step 2 : File Drawings

No file chosen 

Item	Drawings/Technical Number	Description/Title	Revision	Type	Attachment
1	MMRP1-D-ASEB-HAN-8787	Boiler Aqueous Ammonia Equipment Isometric Drawings	B ["Please wait for EGAT-Reply"]	For Action Required	



Workshop

Submit Documents to EGAT



Questions ?

THANK YOU for YOUR Cooperation

Electronic Document Management System for Power Plant (EDMS *for pp*)

Contact IT

Email : helpdesk_ppdoc@egat.co.th

Tel : +66 (02) 436-4477